1. go to notesmaster.com
2. fill in the required fields
      *make sure to select
            - the Caribbean
            - Jamaica
            - Jamaica College
     *fill in your email address (twice)

     * create a password then reenter that password

     * for user type choose parent

     * again select parent for category type

     * select gender then enter your first and last names

     * under browse please choose CAPE or CSEC; then select the subjects you are primarily interested in. (you will be able to access more than you have selected so no need to worry about choosing them all at this stage)

***once you have accepted the terms of use and selected 'submit' you will be able to access the resources

2. Along the right hand side of the screen you will see icons labeled 'workspace', 'resources', and 'groups'. Select **resources**.

3. To find the specific resource

        o select 'Caribbean' from the drop down menu
        o then choose CSEC or CAPE 1/ 2
        o choose the group of subjects your subject of interest is expected to belong (eg. If I want biology I will choose 'science and math').
        o Once the site processes the selection, a list of subjects under that department will appear.
        o Click once on the subject.
        o The drop down menu which appears will mirror the syllabus. Click on any section/ module you are interested and specific topics will drop down.
        o Choose your topic of interest to see all the notes and other resources compiled.

4. Once you have selected your resource a window with the information will appear. To save for easier access; look at the top left of that window for the 'save to workspace' option. Selecting that will place a copy of the information in your personal workspace.

        ▪ To find that resource again, you simply select 'workspace' from the extreme right where you had found 'resources' before.

** please remember these resources are created by experts in the field and peer reviewed before published.