



**JAMAICA COLLEGE
FOURTH FORM BOOKLIST
2020-2021**

Book Name	Author
ISSUED AT SCHOOL	
English Language: A Comprehensive English Course (CXC English A)	
Mathematics: A Complete Mathematics Course for Secondary Schools Volume 1	Raymond Toolsie
French: Encore Tricolore Nouvelle Edition Textbook Books 2 & 3	Heather Mascie-Taylor and Sylvia Honnor
Geography: Caribbean Environment	
Social Studies: Social Studies for CSEC	
Principles of Business: Principles of Business for CXC with SBA, Study Guide & Exercises	Karlene Robinson & Sybil Hamil
Office Administration: Office Administration	Frank Ramtahal
Economics: Economics for CSEC Examinations	Patricia Gopie
Principles of Accounts: Principles of Accounts for the Caribbean 5 th edition	Frank Wood & Sheila Robinson
EDPM: Electronic Document Preparation and Management for CSEC (2nd Edition)	Ann Margaret Jacob et al
Electrical: Electronics for Today & Tomorrow	Tom Duncan
Auto Mechanics: Hillier's Fundamental Motor Vehicle Technology (5 th Edition)	V. A. W. Hillier & P. Coombes
Technical Drawing: T.D. Plane & Solid Geometry - Book 1&2	
Visual Arts: Longman Visual Arts for Secondary School	
Biology: CXC Biology	Chinnery et. al
Chemistry: Chemistry for CSEC	
Human & Social Biology: CXC Human & Social Biology	Phil Gadd
Physics: Longman Physics for CXC	
TO BE PURCHASED	
English Language	
English For All - Examination Level	R. Narinesingh with B. Seetahal-Maraj
CSEC English Syllabus available at cxc.org	
English Literature	
A World of Poetry	Hazel Simmons-McDonald, et al
A World of Prose	D. Williams & H. Simmons-McDonald
Breath, Eyes, Memory	Edwidge Danticat
Carlong English B Paper 1 for CSEC Practice Questions	Keith Noel, et al
Plays for Today: Ti-Jean and His Brothers	Derek Walcott
Spanish	
Spanish Two Years Third Edition	Nassi and Levy
Spanish for CSEC: A Caribbean Study Guide	
French	
Deuxième Livre/French Two Years: Third Edition	Eli Blume
French for CSEC Study Guide	H. Mascie-Taylor, Paul Blackman, et al
Mathematics	
1 large graph book	
Biology	
CSEC Biology Syllabus available at cxc.org	
Chemistry	
Concise Revision Course for CSEC Chemistry	Anne Tindale
Chemistry Workbook for CSEC	Anne Tindale
CSEC Chemistry Syllabus available at cxc.org	
Human and Social Biology	
CSEC Human & Social Biology Syllabus available at cxc.org	
Physics	
Concise Revision Course for CSEC Physics	Peter DeFreitas
Physics Workbook for CSEC	Terry David
CSEC Physics Syllabus available at cxc.org	
Physics for CXC	John Avison & David Henry
Food & Nutrition	
Home Economics for CSEC Examinations - Food and Nutrition (Recommended)	Rita Dyer & Norma Maynard
Home Economics for Caribbean Schools: CXC Food and Nutrition - A Two Year Course (4th Edition) - Prescribed	C. Marchand et al
Caribbean Food & Nutrition for CSEC (2nd Edition) - Prescribed	Anita Tull & Antonia Coward
Food, Nutrition and Health Syllabus (Sold at the Food & Nutrition Lab)	
Chef jacket, chef hat , half apron, cover cloth , tulle and dish towels ,	Sold at the Food and Nutrition lab
Geography	
Skills in Geography (Compulsory)	V.A. Rahil
Geography for CSEC (Optional)	Paul Guinness et al
Philip's School Atlas; Certificate Atlas for the Caribbean (suitable for CXC Secondary Education Certificate in Geography) 7 th Edition	
CSEC Geography Syllabus available at cxc.org	
Caribbean History	
Caribbean History for CSEC	Kevin Baldeosingh & Radica Mahase
Lest You Forget Series (Indigenous People, Caribbean Economy & Slavery, Resistance & Revolt, Metropolitan Movement to Emancipation & US in the Caribbean)	Doris Hamilton-Willie

Caribbean History for CSEC : A study guide	Dr. D. Morton Giitens, Veta Dawson, et al
CSEC Syllabus available at cxc.org	
Social Studies	
CXC Social Studies Essentials	Mervyn C. Sandy & S. Grayson
CSEC Social Studies Syllabus available at cxc.org	
Principles of Accounts	
Principles of Accounts for the Caribbean (6 th Edition)(Recommended)	Frank Wood & Sheila Robinson
Business Cognate SBA Workbook for CSEC Examination	Patrice A. Bowen (Sold at PTA Shoppe)
CSEC Principles of Accounts Syllabus available at www.cxc-store.com	
Worked Solutions (Model Answers) – 2012-2016	
Ledgers, journals, 1 cashbook,	
Principles of Business	
Principles of Business (2 nd Edition) Oxford University Press (Recommended)	Robert Dransfield, Sandra Butcher, et al
Business Cognate SBA Workbook for CSEC Examination	Patrice A. Bowen (Sold at PTA Shoppe)
CSEC Principles of Business Syllabus available at www.cxc-store.com	
Research Handbook for CSEC Candidates	Michael Sambucharan
Economics	
Economics for CSEC Examinations (Prescribed)	Patricia Gopie
CSEC Economics Syllabus available at www.cxc-store.com	
Economics Model Answer Booklet 2012-2015 (Recommended)	Shearatty Ramasary-Burgher
Office Administration	
Office Administration for CSEC	Ann Margaret Jacob
CSEC Office Administration Syllabus available at www.cxc-store.com	
CXC Office Administration Past Paper booklets (latest years)	
Information Technology	
My Own Workbook for CSEC I.T.	Howard Campbell
500+ Practice Questions for CSEC Examination (2 nd Edition)	Howard Campbell
Information Technology for CSEC Examination (3 rd Edition)	Howard Campbell and Allan Wood
Wired earphones	
CSEC I.T. Syllabus (New syllabus) available at cxc.org for free https://cxc-store.com/syllabuses-subject-reports/csec/technology/information-technology	
Electronic Document Preparation & Management	
Electronic Document Preparation & Management: Workbook for CSEC Examinations	Howard Campbell
Visual Arts	
Large Sketch pad; Portfolio for Drawing Paper (½ Sheet Cartridge)	
Drawing pencils (2B, 4B, 6B) & paint, brushes & palette	
Technical Drawing	
Building Construction Principles and Practices	D. Walton
Technical Drawing 3-Building Drawing	Longman International
1 30" T-Square; 1 pair- Set squares (45° & 60°)	
1 Circle template; 1 French Curve or Flex Curve	
1 compass set (bow); 1 roll masking tape (1/2") ; 1 dust free eraser	
1 H drawing pencil; 1 5H drawing pencil	
Electrical Electronic Technology	
CXC Study Guide: Electrical Electronic Technology for CSEC	Daniel Vernon, Bachan Ramchan, et al
Physical Education	
Physical Education and Sports for CSEC Students	Kenny Kitsingh
General Items	
Tablet/laptop/Chromebook	
Lab coat: Auto Mechanics, Biology, Chemistry, Electrical & Physics	
SBA lab book: (Biology, Chemistry & Physics), goggles (Biology & Chemistry)	
Lab manual: (Biology, Chemistry & Physics)	Sold in each department
1-foot ruler, geometry set, pencil crayons	
Dictionary: Biology, Food & Nutrition, Oxford Geography & Oxford Concise, Collins/Oxford French & Spanish	
Non-programmable scientific calculator: Principles of Accounts & Mathematics	
Hardcover notebooks: POA (2) & Social Studies (1)	
Safety glasses and gloves (Auto Mechanic & Electrical Electronic Technology)	

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*** Research Handbook for CSEC Candidates is suitable for students working on the SBA component of their CSEC studies. This handbook provides guidance for undertaking research in all CSEC subjects that contain an SBA element.**

NB:

- 1. All books should be wrapped, carefully maintained and returned to the bookroom at the end of the school year.**
- 2. Rental books which are lost, destroyed, or unduly damaged; MUST BE REPLACED.**
- 3. Reports and textbooks will not be issued unless all rental books are returned or replaced**
- 4. 4th form students should register at CXC Store to access their syllabi and other CSEC resources.**