

From the Dean of Discipline

September 30, 2023

Dear Parents/Guardians/Students,

We are at the end of another work/school week, and while personal time must be a priority for the weekend, remember to integrate the other important areas of responsibilities, such as assignments, into your routine.

I must take this opportunity to extend a timely reminder of our dress code and grooming standard. Parents are reminded that students are only to wear a solid black, polishable pair of shoes to school. Suede, canvas and other similar types of shoes are not allowed.

Where there are special circumstances when a student will not be able to wear the correct pair of shoes to school, he must take a written letter from his parents or guardians. This must be presented to either the form teacher, year supervisor, Vice Principals or Dean of Discipline for clearance. Also, please note, parents should indicate in their request a reasonable time period by which to have the infraction corrected.

We have observed several students have begun to alter their uniform pants in breach of school rules; for example, pants being worn on the hips, tight or form fitting, etc. Students who are found in breach will be removed from classes and parents notified. The student will report on the next scheduled school day to his Year Supervisor, Dean of Discipline or Vice Principal in the correct uniform before he will be allowed to return to regular classes the infraction will be placed on the student's permanent record. Also, if a student is found in possession of multiple pieces of school uniform, i.e., pants or shirts, they will be confiscated and can only be collected by the parent.

Finally, we are observing far too many students who are not adhering to the existing grooming policy. Be reminded students are expected to maintain their hair at **three (3) inches groomed, which means combed**. If after combing, a student's hair still appears unkempt, it is highly recommended that he visits his barber. **Students with religious and special clearance through the principal are exempt.**

Remember, violations of the rules are placed on student's records and are subject to disciplinary action.

Please be guided accordingly.

Fervet,

Kevin McCarthy
Dean of Discipline