



Examination Rules

1. Students will not be allowed to take the exam after 30 minutes of the exam session has passed.
2. Students **MUST** be seated at least 5 minutes before the start of the exam.
3. Students **MUST** remain in the exam room for the entire duration of the exam. Restrooms should be used before entering the exam room.
4. Students **MUST** always be in the correct uniform for the exam.
5. Students who arrive late for an exam will not be given extra time to complete the exam.
6. Students are not allowed to have any of the following: notebooks, textbooks, instruments or any articles bearing data when the exam session begins. **These should not be found in the vicinity of and/or on the student. Any breach will result in disqualification.**
7. Students who are caught cheating must surrender their exam paper. A zero (0) will be given for that paper. Disciplinary action will be taken.
8. **Cell phones, smart watches and other communication devices are strictly forbidden.** Students who are found with such devices will be disqualified from the exam.
9. **Students will not be allowed to leave the exam room before the end of the exam session.**
10. Complete silence must be always maintained in and around the exam environment. Students corresponding verbally and non-verbally in the exam without permission can be disqualified.
11. Students must have their own calculator, pencils, pens, rulers, compasses, set squares, protractors and any other permitted equipment. **No Borrowing Allowed.**
12. All scripts, answers sheets, question papers and rough work papers must be **personally** handed to the invigilator by the student, before leaving the exam room.
13. Each student should confirm that their name has been marked on the attendance register for each exam and their names are written on the exam paper before leaving the exam room.

Signed: Mrs. S. Bennett-Edwards
Dean of Studies

